

BAYS Board Meeting Minutes

February 5, 2020



Meeting Title:	BAYS February 2020 Board Meeting
Date:	February 5, 2020
Time:	6:15 pm
Location:	Wellesley Community Center
Facilitated by:	Tony Loftis
Notetaker:	Reg B Wilcox III

* BAYS BOD in Attendance							
	Ken Abrahamsen	*	David Dalrymple	*	Tony Loftis		Iain Shipperd
	Levon Akoghlanian	*	Peter DeNatale	*	Melissa Maling		Jeff Smagula
*	Al Antonitis	*	Waymond Eng	*	Ken Mattes		Steve Smoller
*	Frank Bagnardi	*	Gesse Faber	*	Ed McDonald	*	Evelyn Somers
*	Michelle Barron	*	Kevin Glassman		Tony Mullin	*	Terry Stone
*	Anthony Barry		David Gordon	*	Wendy Murphy	*	Richard Swallow
*	Dan Bielenin		Thomas Greene		Neritan Mustafa		Ming Tang
*	Katie Bigelow	*	Melissa Hart	*	Dick Penta		Logan Thomison
*	Mary Bishop	*	Toby Hawkes		Peter Pereira		Patricia Trumm
*	Sid Bloom	*	Mike Hazeltine	*	Teresa Prego		Jennifer Whelan
*	Michael Calnan		Heather Hsu	*	Ted Ritchie	*	Reg Wilcox
	Anthony Capela	*	Charlie Hurwitch		Mary Jane Scofield		Dick Williams
	Joe D'Amico	*	Claudette Kokolski	*	Joe Seidel	*	Karen Young
	GUESTS	*	Will Casey	*	Scott Baetz		

Next Steps/Action Items



Activity	Due Date	Responsible parties
Tony to Send out October / November Meeting Minutes	2/7/2020 completed	Tony
Those BOD members who have not completed their STACK Sports online work need to do so ASAP. Any questions reach out to David	3/1/2020	Those who are delinquent
Those interested / able to join the ZT committee reach out to Evelyn	2/15/2020	Anyone
Investigate Advertising/Sponsorship Options for Website	3/1/2020	Teresa & Scott & other interested folks to work with Charlie
Bid for Spring 2020 Shirts to go out	TBD	Finance Committee

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Motions This Meeting	Passed	Not Passed
Minutes & Financial Reports be printed and supplied at monthly BOD		X
Motion to change by-law 5B to add "if they have demonstrated continuous playing history down a grade since 2016"	X	
Motion that we table the topic of lead time for rate increases	X	
Motion to dissolve the field subsidy for new turf fields.	X	

Agenda items	Speaker	Notes
Call to order	Tony	<p>Minutes from January 2020 will be separated in to BOD and General Meeting Minutes. To be accepted at March Meeting. Edits are that the scheduler role will be paid, not the name of the current scheduler.</p> <p>October & November Minutes were sent to the BOD on Wednesday February 5th for BOD Review. These will need to be accepted in March.</p> <div style="display: flex; justify-content: space-around; align-items: center;"> <div style="text-align: center;">  Minutes 10-9-2019.docx </div> <div style="text-align: center;">  Minutes 11-13-2019.docx </div> </div> <p>Motion moved and 2nd to request that all Minutes & Financial Reports be printed and supplied at monthly BOD. This motion did not pass.</p>
1. Welcome new board members	Tony	None

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2. Introduction Exercise	Reg	<p>Reg Wilcox facilitated a 4-group activity to foster discussion and sharing of ideas.</p> <p>General results of the discussions were:</p> <ul style="list-style-type: none"> • Longest tenures on the BOD: Peter DeNatale, Sid Bloom, Dick Penta, Ted Ritchie, and Dan Bielenin • Shortest tenure on the BOD: Geese Faber, Karen Young, Toby Hawkes • 2-3 folks with a unique talent outside of the soccer world that BAYS could benefit from: Informatics Workflows – Ken, Accounting Manger – Gesse, Web guy BAYS – Scott, Jeweler – Claudette, Teacher – Dan, Sew – Karen, Operations analyst – Mary, Accounting – Sid, Marketing – Tony, IT – Melissa, Criminal Defense Attorney – Terry, Finance – Peter, PT/Healthcare - Reg • 2-3 folks that could use some assistance with their BOD responsibilities: Teresa & Reg – Presidents’ Cup, Registration Subcommittee - ??????, Karen & Mary with general BAYS operations, David D with registrar activities, Waivers – Dick P unique fact about BAYS the group feels that the other 3 groups should know: oldest/largest league in Mass, Historical leadership / cross training, tangible positive impact for local communities and kids, used to be a spring only league, used to give out trophies, even though we have our shortcomings and struggles we are a league that is far superior to other leagues in the state. • 1-3 important tasks/initiatives that BAYS should accomplish in 2020 and beyond: Continue down the path of being financially sound, complete the audit, continue to enhance the transparency within BAYS, assist towns to understand their roles at the town level while there is a growth of club soccer participation, committee rotation, enrollment, ensure every town is represented, reestablish seatbelt Saturdays, coach/parent education/development, retention of referees, provide scholarship(s) to pay for some underserved communities, governance review
3. Conflict of Interest Forms	Reg	Deferred as MJ was not present at the meeting.
4. Treasurer’s Report	Charlie	<ul style="list-style-type: none"> • Highlights (see attached presentation for full details) <div style="text-align: center;">  <p>BAYS BOD Feb 5 2020 Financial Update</p> </div> <ul style="list-style-type: none"> • \$175k in bank; referee account \$71,693 • BAYS still owes \$21,550 to refs who have not filled out W9 forms • Export expenses and share prior to BOD meetings • 416 1099’s sent out to those who made over \$600

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- 1247 teams grade 3-8; down 20 teams from last year
- \$486,665 estimated fees due
- Bid for T-Shirts; NB and Score are interested in working with BAYS; Free TOPS Shirts for Towns. Vendors would like a few minutes at an upcoming BOD meeting.
- Question of whether we want to have advertisers on our website. Scott Baetz and Teresa Prego and hopefully others will investigate such options.
- Audit status: Audit meeting 2/7/2020 to level set status with the state?
- Recommendation that 990 forms have the appropriate officers/directors listed.
- Peter DeNatale pointed out that there were some errors in the 990 Form. These errors were passed on to Tony and Charlie on 3/3/2020.
- The areas of the 990 to be addressed:

Page 6, Part VI

- o Section A, 8.b – while I think you could reasonably argue that the BOD documented its meetings in minutes, I don't think the same statement can be made for committees – especially the Finance Committee which had been delegated responsibility by the Board to manage the audit process
- o Section B, 11a – this question is answered in the affirmative that we distributed the 990 to members BEFORE it was filed. That is not true.

Page 7, Part VII, Section A

- o the box is checked indicating that the organization did not compensate any officers or directors. That's not true as we compensated Dick
- o Officers and Directors listing – this lists the current individuals but should be corrected to indicate those individuals from 2018. While I wouldn't try to get the entire BOD perfect (not sure if we even have the records) I would certainly correct the officers.

Page 24, Schedule L, Part IV – this is incomplete and the comments are incorrect. Following are the related party transactions. I don't have access to the \$\$ involved but these should be obtainable

- o Dick Fischman - \$27,600 for Scheduling services; these amounts were paid to AdminSports of which Dick was the sole owner. It is NOT true (as stated in the comments) that this was for web hosting as these amounts were paid to AdminInternet and Dick had NO ownership interest in that entity. I think Scott Baetz

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		<p>would be quite upset if he found this erroneous statement on the 990.</p> <ul style="list-style-type: none"> o Dick Fischman - \$5,000??? For credit card processing services; these amounts were paid to AdminSports of which Dick was the sole owner o Sid Bloom - \$20,000?? For t-shirts, awards, BOD sportswear; these amounts were paid to Creative Concepts of which Sid was the sole owner o Levon Akoghlanian - \$10,000?? For Referee/Assigning services; these amounts were paid to USOfficials of which Levon was a co-owner o Teresa Prego - \$6,000?? for field usage; these amounts were paid to Medfield Youth soccer of which Teresa was a board member.
5. Registrar's Report	David	<ul style="list-style-type: none"> • Email David if you need Credentials if you cannot / do not get credentials from your town. • ½ half of BOD still need to do their Stack Sports work to get credentials.
6. Committee Reports	Tony	<ul style="list-style-type: none"> • Updating the by-laws the Draft Playing Rules and Regulations with Policies and Procedures of Match Rules and remaining by-laws were sent to all BOD members by e-mail for their review and feedback to Dick Penta at to rpenta1109@gmail.com. • FIFA rules Laws of the Game in effect. Substitutes to exit field at mid field. • Motion to change by-law 5B to add "if they have demonstrated continuous playing history down a grade since 2016" Motion Passed. • Other committee reports deferred to next meeting.
7. Lead Time for rate increases	Tony	<ul style="list-style-type: none"> • Motion that we table the topic Passed. Discussion was regarding a potential 1-year notice on rate increases to towns. Will revisit this later.
8. Kill Field Costs	Tony	<ul style="list-style-type: none"> • Motion to dissolve the field subsidy for new turf fields. • Motion Passed 15 yes; 9 no
MASS Youth Updates	Ted	<ul style="list-style-type: none"> • AGM 3/14/2020 • STACK Sports refresher • ZT Policy / Codes of Conduct • Election; Proxy drive for those towns that cannot attend

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		<ul style="list-style-type: none"> • Tony Loftis running for MASS Youth Soccer Board • David Dalrymple running for re-election for MASS Youth Soccer Board • Need to register for the sessions you are attending
Leagues Committee	Dick P	<ul style="list-style-type: none"> • MTOC draw April 5 • MTOC freeze date May 13 • Updates for rules of the tournament
Presidents' Cup	Teresa P	<ul style="list-style-type: none"> • Working to make registration easier • Brackets up on the website including play-in games • Increased to a \$50.00 fee for 2020; was previously approved • Plan to not accept late entrants • Will need volunteers for Finals on Saturday 6/20/2020 • Towns will register teams for Presidents' Cup • Tournament finals games are assigned by US Officials.
2 nd VP Updates	Evelyn	<ul style="list-style-type: none"> • Need folks to join the ZT Committee; please reach out to Evelyn • Computer Committee has been busy with invoice process
Referee Updates	Frank	<ul style="list-style-type: none"> • New LAWS of the game (LOTG) to be adopted in BAYS this spring • Seasonal meeting 3/5/2020 for referee assignors @ 7pm @ WCC • Established referee working group, kicked off in January • A subgroup to look at liability for uncertified referees on the fields
Adjourn	Tony	Meeting Adjourn 7:47 pm to move to placement meeting.